



**DUPAGE MAYORS AND MANAGERS CONFERENCE**  
1220 Oak Brook Rd  
Oak Brook, IL 60523  
630-571-0480

# MINUTES

**DUPAGE MAYORS AND MANAGERS CONFERENCE**  
**TRANSPORTATION TECHNICAL COMMITTEE**  
**THURSDAY, DECEMBER 15, 2022 – 9:30 AM**  
**MEETING AT DMMC AND VIA ZOOM**

I. **WELCOME AND INTRODUCTIONS**

Director May called the meeting to order at 9:35 a.m.

**A. Attendance**

The following were present:

***Committee Members Attending***

May, Steve – Director	Village of Westmont
Grabowski, Jim – Deputy Director	City of Elmhurst
Liu, Kai	Village of Addison
Melin, Joel	Village of Addison
Allen, Bob	Village of Bartlett
Maczko, Jeff	Village of Bensenville
Prohaska, Bob	Village of Bloomingdale
Sisco, Brian	Village of Bloomingdale
Preissig, Dave	Village of Burr Ridge
Cleveland, Bill	Village of Carol Stream
McLaughlin, Brendan	Village of Clarendon Hills
Gombac, Dan	City of Darien
Sikich, Andy	Village of Downers Grove
Patton, James	Village of Glendale Heights
Stelle, Jon	Village of Hanover Park
Lew, Matthew	Village of Hinsdale
Beissel, John	Village of Itasca (Robinson Eng.)
Hall, Adam	Village of Lisle
Barbier, Mike	Village of Lombard
Hynes, Andy	City of Naperville
Valent, Rick	Village of Oak Brook

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Mehl, Kristin	Village of Roselle
Hocking, Kristine	City of Warrenville
Patel, Mehul	City of West Chicago
Shah, Dave	City of West Chicago
Lagvankar, Sarang	City of Wheaton
Laoang, Vince	City of Wheaton
Lange, Alan	City of Wood Dale

***Guests***

Sauter, Brett	Ciorba
Vana, Jonathon	Civiltech
Weber, Mary	CMAP
Snyder, Chris	DuPage County
Solomon, Marilyn	IDOT
Passi, Kelsey	IPASS
Killian, Howard	ERA Consultants
Zentner, Brandt	ESI Consultants
Schilling, Nick	Patrick Engineering
Cefali, Anthony	RTA
Standish, Anthony	Strand
Bright, Mitch	Traffic Control Corp.
Block, Dave	TranSystems
Duffy, Kyle	TranSystems

***DMMC Staff***

Quintell, Suzette	DMMC Staff
Breinig, Joe	DMMC Staff
Vasquez, Freddy	DMMC Staff

**B. Approval of Meeting Minutes from the September 22, 2022, Meeting**

Motion by McLaughlin to approve the minutes from the September 22, 2022, Committee meeting. Second by Gombac. The motion carried.

**II. COMMITTEE DISCUSSION**

**A. CMAP STP Active Program Management Policies Revisions**

May introduced the revised CMAP STP Active Program Management (APM) Policies noting CMAP staff provided an overview of changes proposed at the December 1 CMAP STP Project Selection Committee (PSC) meeting. He mentioned the STP PSC postponed approval of the proposed APM Policies until their scheduled meeting on February 9, 2023. Vasquez provided an overview of the CMAP STP Active Program Management Policies proposed changes. He noted the summary of CMAP changes in Appendix A of the draft APM Policies. Vasquez explained CMAP proposes removal of “proceed at your own risk” language. This language details that a project sponsor may still request deadline extensions and will be proceeding at their own risk if no extension is requested or if an extension is not granted. He noted project phases missing the extension deadline are not required to be removed from the program but the funding for those missed phases will be removed. He added CMAP proposes additional language to address the format and submittal process for quarterly status updates. Vasquez identified the proposed shift in Call for Projects schedule as the most consequential change to the draft APM Policies. He explained CMAP proposes a shift in the Call for Projects schedule forward four months beginning with the local call for FFY 2025-2029 and the Shared Fund call for FFY 2026-2030. He referenced an informational memorandum in the agenda packet providing an explanation of the proposed Call for Projects shift in schedule, process to inform members, and CMAP’s reasoning for the acceleration in schedule. Vasquez expressed the Committee is asked to provide feedback to the proposed APM revisions. May expressed that project sponsors would need to program their projects further in advance. Snyder asked if the four-month acceleration in schedule allows for flexibility, Weber responded that CMAP does not wish penalize project sponsors, and CMAP proposes to be very flexible this first Call for Projects utilizing the proposed new schedule. Weber noted that Committee feedback would be reviewed by CMAP staff. She commented that feedback could be sent to DMMC or directly to CMAP staff.

**B. Proposed 2023 Committee Meeting Dates**

Vasquez noted the proposed 2023 Committee meeting dates. He added DMMC staff reached out via email to the Committee to gather feedback regarding the proposed 2023

dates. No concerns or conflicts were received. Motion by Grabowski, seconded by Lagvankar, to approve the 2023 Committee meeting dates. The motion carried.

**C. STP Shared Fund Subregional Priority Points**

Vasquez explained the proposed DMMC STP Shared Fund Subregional Priority Points Process. He noted two attachments in the agenda packet, the proposed process for awarding these points and the application for project sponsors. He stated the process aligns with CMAP's approved FFY 2024-2028 STP Shared Fund Application Booklet. He explained that similar to the last Shared Fund Call for Projects, DMMC will again allocate 15 points to projects. He stated the proposed process to allocate points to projects is consistent with the last Call for Projects. He noted the voting process and member assignment of points is consistent with the last call as well. Vasquez commented Committee members will again be asked to vote on awarding points after each applicant makes a 10-minute presentation of their project to the Committee. Details were offered regarding the 2023 Subregional Priority Points Application, specifically noting the four application categories and the deadline to submit the application to DMMC. Vasquez requested Committee feedback on the proposed DMMC STP Shared Fund Subregional Priority Points Process. No feedback was provided by the Committee. Motion by Beissel, seconded by Grabowski, to approve the STP Shared Fund Subregional Priority Points Process as presented. The motion carried.

**D. Proposed April 2023 Special Call Meeting**

May provided an overview of the CMAP and DMMC calendar listed in the agenda. He noted a proposed Special Call meeting in April to accommodate the schedule for allocation of subregional priority points. He suggested April 13, 2023. May asked the Committee if there were any conflicts with the recommended date, and no comments were received. Motion by May, seconded by Sikich, to approve a Special Call meeting on April 13, 2023, for the allocation of subregional priority points.

**E. STP Shared Fund Subregional Priority Points Approval Process**

Vasquez commented that previously the Board of Directors acted as the awarding body for STP Shared Fund subregional priority points at the recommendation of the Committee. He explained that CMAP's selection process timeline does not accommodate the regular DMMC Board meeting schedule. He stated DMMC staff is offering an option

for the Board of Directors to authorize the Committee to make the final determination of DMMC's allocation of subregional priority points. Vasquez noted that if approved by the Committee, the recommendation will go before the Board of Directors for consideration at their January meeting. Vasquez noted the Committee is requested to make a recommendation to the Board of Directors regarding the subregional priority points final approval process. Sikich asked if there is an opportunity for the Committee to review the action by the Board of Directors, Grabowski responded that he and May are on the Board of Directors representing the Committee. Motion by Grabowski, seconded by Lew, to recommend Board authorization for Conference subregional priority points allocation for the FFY 2024-2028 STP Shared Fund Call for Projects by the Committee. The motion carried.

**F. STP Shared Fund Program Application Booklet**

May noted the FFY 2024-2028 STP Shared Fund Program Application Booklet is attached for information. Vasquez stated the CMAQ and TAP Program Booklet is still in draft mode and would be distributed once it has been finalized by CMAP.

**G. STP Shared Fund, CMAQ and TAP Application Deadlines**

May discussed the deadlines for the upcoming CMAP Call for Projects. No questions or comments were received by the Committee.

**H. STP Shared Fund, CMAQ and TAP Workshop – December 8**

May offered details regarding the STP Workshop held on December 8. He noted workshop presentations are attached.

**III. INNOVATIONS AND TROUBLE SHOOTING**

None.

**IV. REGIONAL PARTNER UPDATES**

**A. DuPage County**

None.

**B. IDOT**

Solomon discussed design approval for the 71<sup>st</sup> Street project in Downers Grove. She reminded the Committee that PPI and kick-off meetings need to be coordinated through the DMMC PL. She noted the status sheets are provided in the agenda packet.

**C. Illinois Tollway**

Passi noted the public review process for the \$1.55 billion 2023 budget is underway. She commented on the move over for stopped vehicles campaign, as well as offered details regarding work zones. Gombac asked if the Tollway could provide public information materials for utilization on City/Village websites, Passi responded that she would send materials to DMMC for distribution to the Committee.

**D. Metra**

None.

**E. Pace**

None.

**F. RTA**

Cefali noted the RTA Strategic Plan: *Transit is the Answer* public comment period is open until January 9, 2023.

**G. CMAP**

Weber provided details regarding the upcoming CMAP STP Shared Fund, CMAQ, and TAP Call for Projects. She discussed ADA webinar and workshop opportunities in 2023. Grabowski asked if these webinars will be recorded for viewing later, Weber responded that these webinars will be recorded and uploaded to CMAP's website. Weber noted she would share feedback related to the APM Revisions discussion with CMAP staff.

**V. INFORMATION**

**A. CMAP Meetings Summary Memo**

May noted the attached CMAP Meetings Summary Memo prepared by DMMC for information.

**VI. OTHER BUSINESS**

None.

**VII. NEXT MEETING**

May mentioned the next Committee meeting is scheduled for Thursday, March 23, 2023, at 9:30 a.m.

**VIII. ADJOURNMENT**

Motion by Lagvankar to adjourn, seconded by May to adjourn the meeting at 10:12 a.m.

The motion carried.

Respectfully submitted,

Freddy Vasquez