



MINUTES

DUPAGE MAYORS AND MANAGERS CONFERENCE
TRANSPORTATION TECHNICAL COMMITTEE
THURSDAY, JULY 23, 2020 – 9:30 AM
MEETING HELD VIRTUALLY VIA ZOOM

I. WELCOME AND INTRODUCTIONS

Director May called the meeting to order at 9:30 AM.

A. Attendance

The following were marked as present on the Zoom call:

Committee Members Attending

May, Steve - Director	Village of Westmont
Grabowski, Jim – Deputy Director	City of Elmhurst
Liu, Kai	Village of Addison
Isham, Tyler	Village of Bartlett
Caracci, Joe	Village of Bensenville
Prohaska, Bob	Village of Bloomingdale
Preissig, Dave	Village of Burr Ridge
McLaughlin, Brendan	Village of Clarendon Hills
Gombac, Dan	City of Darien
Sikich, Andy	Village of Downers Grove
Johnson, Kent	City of Elmhurst
Nielsen, Scott	Village of Glendale Heights
Daubert, Rich	Village of Glen Ellyn
Stelle, Jonathan	Village of Hanover Park
Beissel, John	Village of Itasca (Robinson Eng.)
Hall, Adam	Village of Lisle
Lew, Matthew	Village of Lombard
Young, Karen	Village of Roselle
Mehl, Kristin	Village of Roselle
Guerra, Michael	Village of Villa Park
Hocking, Kristine	City of Warrenville

DUPAGE MAYORS AND MANAGERS CONFERENCE

Flatter, Rob	City of West Chicago
VanDeWoestyne, Kevin	City of West Chicago (Thomas Eng.)
Lagvankar, Sarang	City of Wheaton
Lange, Alan	City of Wood Dale
Coons, Joe	Village of Willowbrook
Bethel, Chris	Village of Woodridge

Guests

Snyder, Chris	DuPage County
Platt, Lauren	Illinois Tollway
Ferguson, Doug	CMAP
Weber, Mary	CMAP
Dobbs, Kama	CMAP
Cwynar, Joe	Engineering Enterprises
Bright, Todd	Transystems
Santeford, Matt	Transystems
Serdiuk, Claire	RTA
Slattery, Tom	Baxter/Woodman
Vana, Jonathan	CivilTech
Buwen, Mark	Horner and Shifrin

DMMC Staff

Knickelbein, Daniel	DMMC Staff
Quintell, Suzette	DMMC Staff
Breinig, Joe	DMMC Staff

B. Approval of Meeting Minutes from May 28, 2020 Meeting

Motion by Prohaska to approve the minutes from the May 28, 2020 Committee meeting.
Second by Lagvankar. The motion carried.

II. COMMITTEE DISCUSSION

A. Draft DMMC STP FFY 21-25 Active and Contingency Programs

Knickelbein stated that at the May 28, 2020 Committee meeting the Committee approved sending the draft STP FFY 21-25 Active and Contingency Programs out for public

comment. The public comment period lasted from May 29th to July 2nd and no public comments were received. He added that the Committee is asked to recommend approval of the STP FFY 21-25 Active and Contingency Programs to the DuPage Council for final action. The DuPage Council will meet on August 6, 2020 prior to the August DMMC Board of Directors meeting. Motion by Grabowski to recommend approval of the Active and Contingency Programs. Second by Daubert. The motion carried.

B. CMAP STP Shared Fund Update

Knickelbein provided an update on three proposed changes to CMAP's STP Shared Fund. He provided a brief overview of the three proposed changes:

- Transit station scoring methodology: Remove passenger capacity as a scoring component and add bicycle/pedestrian access to a station as a scoring component
- Adding bicycle/pedestrian barrier elimination projects as an eligible project with the following existing condition scoring criteria: Route characteristics, market for facility, and connectivity
- Changing the weighting of the Complete Streets Planning Factor from 50% for having a complete streets policy and 50% for having complete streets elements in the project to 40% for having a complete streets policy and 60% for having complete streets elements in the project

Grabowski asked why CMAP was considering removing passenger capacity from the transit station scoring methodology. Knickelbein responded that according to CMAP staff, this scoring component did not provide differentiation between applications. Dobbs added that in addition to not having much differentiation in scores, the data for passenger capacity is not great. Grabowski asked for additional information on this proposed change, which Knickelbein stated he would provide to Grabowski after the meeting.

C. Active Program Management (APM) Presentation

Knickelbein presented an overview of Active Program Management (APM) Policies that go into effect for DMMC projects on October 1, 2020. He began by noting that APM Policies govern not only program management but also pre-program development. DMMC followed APM Policies by conducting a Call for Projects from January – March 2020 and by holding a training session, the STP Workshop held in October 2019. He continued by noting the following APM Policies:

- All projects must have designated Financial and Technical Project Managers. These should be two different people.
- Quarterly status updates must be submitted to DMMC by the Financial or Technical Project Manager.
- Status updates are required even if no progress as been made since the prior update.
- Failure to submit a required status update may result in project delay or the loss of project funding.
- All phases with federal funding programmed in the current/actual Federal Fiscal Year must be obligated prior to the end of that Year, September 30th.
- Project sponsors can request a one-time six-month extension if they are not going to meet the obligation deadline.
- Active reprogramming can occur at any time and all active reprogramming requests will be reviewed and approved by the Transportation Technical Committee.
- There is no more guaranteed 20% cost increase policy. 100% of available funds have been programmed and cost increases are available on a first-come, first-served basis (once the FFY starts on October 1) if funds are available.

Knickelbein concluded his presentation by noting that if DMMC has obligated all funds in a fiscal year, it can request additional funding (if any is available) through the CMAP STP Shared Fund. There was discussion on what happens after a 6-month extension. Knickelbein stated that if a project funding still has not been obligated after a 6-month extension, the project would be dropped from the Program and would lose funding.

III. INNOVATIONS

No discussion.

IV. SURFACE TRANSPORTATION PROGRAM

No discussion.

V. REGIONAL PARTNER UPDATES

A. DuPage County

Snyder reported that DuPage County is anticipating a 20% in gas tax receipts in the coming year.

B. IDOT

No report.

C. Illinois Tollway

Platt provided a brief update on recent Tollway activities. She stated that her contact information is included in the update in the agenda packet and encouraged members to reach out to her with any questions.

D. Metra

No report.

E. Pace

No report.

F. RTA

Serdiuk reported on the RTA's recently drafted Framework for Transit Capital Improvements. She stated that the RTA is currently accepting public comment on the Framework.

G. CMAP

Report contained in the agenda packet.

VI. INFORMATION

A. CMAP Meetings Summary Memo

Report contained in the agenda packet.

VII. OTHER BUSINESS

There was no other business.

VIII. NEXT MEETING

The next Committee meeting is scheduled for October 22, 2020 at 9:30 AM.

IV. ADJOURNMENT

Motion by Flatter to adjourn the meeting. Second by Lagvankar.

The meeting was adjourned at 10:20 AM.

Respectfully submitted,

Daniel Knickelbein