



DUPAGE MAYORS AND MANAGERS CONFERENCE
 1220 Oak Brook Rd
 Oak Brook, IL 60523
 630-571-0480

MINUTES

DUPAGE MAYORS AND MANAGERS CONFERENCE
TRANSPORTATION TECHNICAL COMMITTEE
THURSDAY, JANUARY 23, 2020– 9:30 AM
LOMBARD COMMUNITY ROOM
255 E. WILSON AVE., LOMBARD IL 60148

I. **WELCOME AND INTRODUCTIONS**

Director May called the meeting to order at 9:30 AM.

A. **Attendance**

A sign-in sheet was provided and the following were registered as present:

Committee Members Attending

May, Steve - Director	Village of Westmont
Grabowski, Jim – Deputy Director	City of Elmhurst
Liu, Kai	Village of Addison
Patel, Mehul	Village of Bensenville
Prohaska, Bob	Village of Bloomingdale
Cleveland, Bill	Village of Carol Stream
McLaughlin, Brendan	Village of Clarendon Hills
Johnson, Kent	City of Elmhurst
Nielson, Scott	Village of Glendale Heights
Daubert, Rich	Village of Glen Ellyn
Beissel, John	Village of Itasca (Robinson Eng.)
Hall, Adam	Village of Lisle
Goldsmith, Carl	Village of Lombard
Lew, Matthew	Village of Lombard
Hynes, Andy	City of Naperville
Young, Karen	Village of Roselle
Mehl, Kristin	Village of Roselle
Salerno, Rich	Village of Villa Park
Kuchler, Phil	City of Warrenville
Flatter, Rob	City of West Chicago

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Lagvankar, Sarang	City of Wheaton
Laoang, Vince	City of Wheaton
Coons, Joseph	Village of Willowbrook
Lange, Alan	City of Wood Dale
<i>Guests</i>	
Snyder, Chris	DuPage County
Block, Dave	Transytems
Slattery, Tom	Baxter + Woodman
Sullivan, Robert	IDOT D1
Woods, Jim	Civil Tech
Skoufis, Demetri	Metra
Cwynar, Joe	Engineering Enterprises
Solomon, Marilyn	IDOT D1
Kawash, Moe	IDOT D1
<i>DMMC Staff</i>	
Knickelbein, Daniel	DMMC Staff
Quintell, Suzette	DMMC Staff
Persky, Dan	DMMC Consultant

B. Approval of Meeting Minutes from October 24, 2019 Meeting

Motion by Flatter to approve the minutes from the October 24, 2019 Committee meeting.
Second by Goldsmith. The motion carried.

II. COMMITTEE DISCUSSION

A. DMMC STP Call for Projects

May stated that the FY 2021-2025 DMMC STP Call for Projects is currently open through March 16, 2020, and listed the documents required to be uploaded as part of the application. In addition to applying through the eTIP, applicants must upload a Supplemental Scoring Form, Detailed Cost Estimate, and scoring backup documents.

B. FY 2021-2025 STP Funding Marks

Information contained in the agenda packet.

C. STP Call for Projects Programming Policy

May noted that for this Call for Projects, applicants must request a fiscal year to have funding programmed. He added that this is different from previous DMMC Calls for Projects since in this Call, funding is available for five years. May covered the two options presented for programming funding. Option 1 would offer funding to a higher ranked project in a different fiscal year if the requested year has been fully programmed, while Option 2 would keep projects within their requested fiscal year, regardless of score. Committee members discussed the two options, and there was consensus that Option 1 was the preferred approach since it would reward higher scoring projects, regardless of their requested fiscal year. Motion by Flatter to recommend programming projects with the approach outlined in Option 1. Second by Cleveland. The motion carried.

D. Green Infrastructure Policy Definition – STP Scoring Criterion

Knickelbein stated that as part of the DMMC STP scoring methodology, an application receives two points if the applicant has a Green Infrastructure Policy. He added that included in the agenda packet is a staff recommended definition for what constitutes a Green Infrastructure Policy. Committee members discussed the staff recommendation and noted that most municipalities have adopted the DuPage County Stormwater Management Plan. Flatter questioned whether counting that as a Green Infrastructure Policy would differentiate anyone in terms of scoring. McLaughlin stated that if the goal was to differentiate this category and not give all applicants the points for this category, the County Stormwater Management Plan should not count as a Green Infrastructure Policy. Members asked if language included in a comprehensive plan about green infrastructure would qualify. Knickelbein stated that under the staff recommended definition it would not, since the staff recommendation includes language that the Policy must be “standalone.” Motion by Grabowski to recommend approving a Green Infrastructure Policy definition as provided in the agenda packet. Second by McLaughlin. The motion carried.

E. Approval Final STP Active and Contingency Programs – DuPage Council

Informational included in the agenda packet.

F. DMMC 2020 STP Shared Fund Strategy

Knickelbein stated that the proposed 2020 DMMC STP Shared Fund strategy is included in the agenda packet. Motion by Goldsmith to approve the strategy, second by Lagvankar. The motion carried.

G. STP Shared Fund Update

May stated that the CMAP STP Project Selection Committee recently voted not to implement a rolling focus for the 2021 Shared Fund Call for Projects, and also voted to set the deadline for having Phase I Engineering substantially complete as the application deadline in March, as opposed to June 1.

H. Future TTC Minutes/Agendas – Posted to DMMC Website

May noted that future Committee agendas and minutes will be posted on the public DMMC STP webpage in order to meet CMAP requirements.

I. Save the Date: Funding Opportunities Workshop

Informational in packet.

III. INNOVATIONS AND TROUBLE SHOOTING

No discussion.

IV. SURFACE TRANSPORTATION PROGRAM

A. Updated DMMC STP Spreadsheet

Knickelbein stated that the updated DMMC STP Spreadsheet is included in the agenda packet. He noted that all projects targeting a letting in FFY 20 beyond the April 2020 do not have STP funding in FFY 20 due to fiscal constraint. He added that DMMC continues to work with CMAP staff on a letting by letting basis to move funding for projects into FFY 20.

B. Executive Local Agency Agreements – 2 Days Prior to Service Bulletin

May noted that the memo in the agenda packet details IDOT requirements that project sponsors execute local agency agreements and send them to District 1 two days prior to the Service Bulletin associated with that letting.

V. REGIONAL PARTNER UPDATES

A. DuPage County

No report.

B. IDOT

Report contained in the agenda packet.

C. Illinois Tollway

No report.

D. Metra

Skoufis noted that Metra recently passed its FY 2020 budget that doesn't raise fares. He also stated that new commuter cars and locomotives were being purchased. He also noted planned station improvements at several DuPage stations, including Hinsdale, Westmont, Itasca, Clarendon Hills, Glen Ellyn, and Elmhurst.

E. Pace

No report.

F. RTA

Report contained in the agenda packet.

G. CMAP

Report contained in the agenda packet.

VI. INFORMATION

A. CMAP Meetings Summary Memo

Report contained in the agenda packet.

B. DuPage County RTA Technical Assistance Application – Countywide Mobility

Snyder discussed this item and stated that the goal of this plan is to replace the DuPage Area Transit Plan. He added that the County will coordinate with DMMC as the planning process gets underway.

C. CMAP Regional Flood Susceptibility Index

Informational in agenda packet.

D. CMAP State Legislative Agenda

Informational in agenda packet.

E. CMAP Study on Fines, Fares, and Fees

Snyder stated that information on the CMAP study on Fines, Fares, and Fees was presented to the CMAP Transportation Committee, and added that there needs to be more regional representation on the steering committee, rather than just representation from the City of Chicago.

VII. OTHER BUSINESS

There was no other business.

VIII. NEXT MEETING

The next Committee meeting is scheduled for April 23, 2020 at 9:30 AM at Lombard Village Hall.

IV. ADJOURNMENT

Motion by Cleveland to adjourn the meeting. Second by Grabowski.

The meeting was adjourned at 10:20 AM.

Respectfully submitted,

Daniel Knickelbein